[Landlord's Name]

[Landlord's Address]

[Landlord's City, State ZIP Code]

[Landlord's Phone Number]

[Landlord's Email Address]

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[Date]

[Recipient's Name]

[Recipient's Address]

[City, State ZIP Code]

Dear [Recipient's Name],

I am writing to provide a reference for [Tenant's Name], who was a tenant in one of my rental properties located at [Address of Property]. [Tenant's Name] leased the property from [Start Date] to [End Date], during which time they were a model tenant.

During their tenancy, [Tenant's Name] was always punctual with rent payments, never missed a payment, and was respectful of both the property and neighbors. They kept the property clean and in good condition, and were always cooperative whenever I needed access to the property for maintenance or inspections.

Furthermore, [Tenant's Name] was a friendly, respectful and responsible tenant who never caused any issues or disturbances. They were easy to communicate with and always responsive to any requests or concerns.

Based on my experience, I would highly recommend [Tenant's Name] as a tenant without reservation. They would be an excellent tenant for any landlord or property manager and I have no doubt that they will continue to be a responsible and reliable tenant.

If you have any further questions or would like to discuss [Tenant's Name] further, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Landlord's Name]