[Landlord's Name]

[Landlord's Address]

[Landlord's City, State ZIP Code]

[Landlord's Phone Number]

[Landlord's Email Address]

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[Date]

[Recipient's Name]

[Recipient's Address]

[City, State ZIP Code]

Dear [Recipient's Name],

I am writing this letter to serve as a reference for [Tenant's Name], who was a tenant in one of my properties from [Start Date] to [End Date]. During their tenancy, [Tenant's Name] lived in a [Apartment / Condo / House] unit located at [Address of Property].

As a tenant, [Tenant's Name] was responsible and reliable, always paying their rent on time and taking good care of the property. They were respectful of their neighbors and did not cause any disturbances. Additionally, they left the property in good condition when they moved out.

Based on my experience renting to [Tenant's Name], I would highly recommend them as a tenant. They were a pleasure to work with, and I believe they would make a great tenant for any future landlord.

If you have any questions or would like to discuss [Tenant's Name] further, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Landlord's Name]