Itinerary Template

FLIGHTS

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Flight #** | **Airline** | **Departure Time** | **Arrival Time** | **Gate** | **Seat** | **Booking #** | **Baggage Allowance** | **Airport** | **Attachments** |
|  |  |  |  |  |  |  |  |  |  | Boarding Pass |
|  |  |  |  |  |  |  |  |  |  | Boarding Pass |

TRANSPORTATION

|  |
| --- |
| Use this section to describe where to buy a travel pass, the nearest metro station to the hotel or any other relevant information that will help you during your stay. |

HOTEL

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Address** | **Attachments** | **Confirmation Number** | **Meals Included** | **Extras Included** |  | **Date** | **Time** |
|  |  | Voucher / Confirmation |  |  |  | Check In |  |  |
|  |  | Check Out |  |  |

PLACES TO VISIT

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Location** | **How do you get there?** | **Opening Hours** | **Entrance Fee** | **Notes** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

FOODS TO TRY

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Notes** |
|  |  |  |
|  |  |  |
|  |  |  |

THINGS TO BUY

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Notes** |
|  |  |  |
|  |  |  |
|  |  |  |