

How to Plan a Baby Shower

2 Months Before the Shower		
1. Set a Date and Time	Determine the time and date for your celebration. You can choose to have the party after the baby arrives or well before you're due. The typical baby shower is held when a mother is around 7 or 8 months pregnant.	
2. Set a Budget	You'll need to spend money on items such as food for your guests, decorations, and even a potential venue if you can't host it in your house. It's essential to determine your budget and how much you want to invest in each part of your party. This number will also determine how many people you can potentially invite to your baby shower, especially if you're paying for a caterer.	
3. Create a Guest List	How many people do you want to invite to your party? Who will you invite?	
4. Create A Baby Registry	You can either make one directly through the website or go in-store and use a scanner to add items to your list manually.	
5. Make or Buy the Invitations	Either use our free printable invitations or buy them.	
6. Decide on a Theme	Use Pinterest to find a theme you love.	
1.5 Months Before the Shower		
7. Send Out the Invites	Guests need to receive invitations about a month and a half prior to the event. This allows your guests to make arrangements with babysitters and have time to shop for gifts. You can choose either a paper or an e-mail invitation, depending on how formal your event will be and how much money you want to spend. Put an RSVP due date on your invitations to have a more accurate number of guests.	
1 Month Before the Shower		
8. Follow Up On RSVPs	When your guests RSVP then update the guest list. Contact those who haven't RSVPed to see if they will be attending or not. Finalize your guest list.	
9. Create a Baby Shower Timeline	Like any planned event, it helps to create a timeline of your baby shower, so you know what to include and expect during your party. Most baby showers include drinking, eating, gift opening, and games. You'll want	

	to organize the activities so that everyone has enough time to socialize and chat before jumping into entertainment.	
10. Choose Your Food & Beverages	Decide what you will be serving. Plan your menu and where you will order everything from if you are outsourcing.	
3 Weeks Before		
11. Purchase Your Supplies	<p>Buy:</p> <ul style="list-style-type: none"> <input type="checkbox"/> food and drinks <input type="checkbox"/> decorations <input type="checkbox"/> game supplies including prizes <input type="checkbox"/> decorations such as confetti, balloons, order flowers, and greenery <input type="checkbox"/> baby shower favors <p>Some of the things cannot be purchased ahead of time. Make a list of the things that you will need to purchase closer to the time so that you don't forget.</p>	
12. Assign "Day-Of" Duties	<p>There are a few essential roles that need to be assigned on the day of the party.</p> <ul style="list-style-type: none"> <input type="checkbox"/> There should be one person to ensure that all gifts are written down. The person appointed to this task should include the person's name and what their present was. This small detail will help immensely when you need to write your Thank You Cards. <input type="checkbox"/> One additional person should be asked to take photographs during the event. This could include moments during the baby shower games or while you're opening presents. Pictures are a great way to remember this special event. 	
2 Weeks Before		
13. Confirm Reservations	Confirm all reservations such as flowers, catering and rental supplies.	
14. Finalize the Guest List	Finalize the guest list.	
2 Days Before		
15. Shop for and Prepare Food	<ul style="list-style-type: none"> <input type="checkbox"/> Shop for food and prepare whatever you can prepare. <input type="checkbox"/> Make a list of the things you will still need to do the day before and on the day. 	
16. Set up Decorations	Put out the decorations, plates, cutlery and glasses.	

1 Day Before		
17. Prepare the Rest of the Food	Prepare whatever was on your list for the day before.	
18. Pick Up the Flowers and Balloons	Pick up whatever isn't going to be delivered.	
On the Day		
19. Put out the food and beverages	Set out everything.	